

## **A guide to expenses for 3 Day Course Bursary Applicants**

To successful applicants the OAA will pay the following expenses and waive the course fee:

1. Return Flight to London
2. Visa
3. 4 nights' accommodation
4. Travel expenses in London

Expenses will only be paid on the production of receipts/tickets. An advance payment is not possible.

We appreciate that it is often difficult for overseas doctors to accurately estimate their likely expenses whilst in London. Below is some guidance with a maximum amount that we will pay for each expense.

### **Accommodation**

We recommend using the Dr in the House Agency which has listings of good quality bed and breakfast accommodation (<https://www.doctorhouse.co.uk/>). Upon production of receipts, the OAA will pay up to £250 for 4 nights' accommodation.

### **London Travel Expenses**

Public transport networks in London are very good, utilising London Underground services and buses (<https://tfl.gov.uk/>). It is perfectly possible to travel to and from Heathrow airport using the tube network. When you arrive at London Heathrow we recommend that you purchase a single ticket on the underground to your destination and the same on your departure day. For the days of the course we recommend you purchase a 'peak' one day travel card each day which will give you unlimited travel on the underground and buses. The cost will depend on the zone from which you are travelling. Upon production of receipts, the OAA will pay up to £50 for London travel expenses. We will not pay for taxis.

### **Subsistence**

Lunch and refreshments will be provided free of charge on the days of the course.

### **Submission of Application**

We hope that this guidance is helpful. When submitting your application we would therefore not normally expect your London expenses to exceed £300. In addition you will need to provide a costing for your flight and visa.